



Post Permanency Family Center

**ADOPTIONS
TOGETHER**

A collaboration with DC Child & Family Services & Adoptions Together

900 Varnum Street, NE Suite 102 Washington, DC 20017

Tel: 202-526-4802 Fax: 202-526-4803 Email: ppfc@adoptionstogether.org

Appointments at the Post Permanency Family Center (PPFC)

Please make every effort to contact your therapist should you need to cancel or change your regularly scheduled therapy appointment. Our phones are always answered by a staff member and after-hours messages are delivered promptly. Please make a note of your therapist's direct dial number, as that is a good way of communicating with them. On the other side of this sheet you will find a directory of PPFC staff, a list of our closings, and our inclement weather policy,

Please adhere to the following guidelines regarding therapy sessions at the PPFC.

Missed Appointments

If you do not attend your appointment and do not communicate with your therapist, you will have one week to hold your time slot. If your therapist does not hear from you one week from the date of your missed appointment, we will not be able to hold your time. This does not mean that you cannot continue therapy at the PPFC. It does mean, however, that you will need to contact your therapist to schedule a new time for your appointment. If no session time is immediately available, you will have the option of being put on a waitlist for that therapist or get reassigned to a new therapist.

Cancelled Appointments

We understand how hectic family life can be and know that at times, cancellations are inevitable. However, if you decide to take a break from therapy or cancel your appointment more than two weeks in a row, we will not be able to hold your time slot. This does not mean you cannot continue therapy at the PPFC. It does mean, however, that you will need to contact your therapist to schedule a new time for your appointment. If no session time is immediately available, you will have the option of being put on a waitlist for that therapist or get reassigned to a new therapist.

Directory of Direct Dial Numbers

Goldberg, Danielle	202-629-0205
Green, Madonna	202-536-1147
Keeler, Theresa	202-536-1145
Vogt, Reena	202-536-1146
Graduate Student	202-536-1149
Main line	202-526-4802

Closings/Observed Holidays

January	New Years Day, Martin Luther King, Jr. Day
May	Memorial Day
July Monday)	Fourth of July (if it falls on a weekend, then the closest Friday or
September	Labor Day
November	Thanksgiving Day & the day after Thanksgiving (Friday)
December	Close early on Christmas Eve day and closed on Christmas Day

Inclement Weather Policy

The Post Permanency Family Center follows the DC government for weather-related closings.